



# Teddington & Alstone Parish Council

Parish Clerk: 2 Mews Cottage, St Peters Lane, Dumbleton, WR11 7TL

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## Teddington and Alstone Parish Council

### Minutes of the Parish Council Meeting held at Teddington Village Hall on

21<sup>st</sup> May 2024

#### Present

Chairman	Cllr Carter
Vice Chairman	Cllr Cullen
Parish Councillors	Cllrs Ryan and Councillor Bishop.

#### In Attendance

The Clerk, 3 members of the public and Councillor Gore.

#### 1535 Apologies for absence.

1535.1 No apologies from Parish Councillors were received.

#### 1536 Declarations of Interest

1536.1 There were no declarations of interests.

#### 1537 Requests for Dispensation

1537.1 There were no written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011).

#### 1538 Minutes of the Parish Council meeting held on the 19<sup>th</sup> March 2024 and the Planning Meetings held on 30<sup>th</sup> April 2024.

1538.1 The minutes of the above meetings were approved as a true record, and they were signed by the Chairman.

**The Meeting was adjourned for Public Question Time.**

#### 1539 County Councillor's Report

1539.1 Cllr Smith distributed his report. No decisions were required of the Parish Council.

#### 1540 Borough Councillor's Report

1540.1 Cllr Smith was not present, but his end of year report was distributed. No decisions were required of the Parish Council.

#### 1541 Clerk's Report

1541.1 The clerks report was reviewed and updated,

#### 1542 Finance

1542.1 The financial statement bank reconciliation was approved. Proposed Councillor Carter, seconded Councillor Cullen, Unanimous

Date	Payee	Chq No.	Amount incl VAT	VAT	Reason
25/03/2024	Teddington VH	OB284	20.00	0.00	Hall Hire
28/04/2024	D Roscoe (Clerks Salary)	DD	388.70	0.00	Clerks Salary
05/04/2024	GAPTC	OB285	120.42	0.00	Subscriptions
24/04/2024	Glasdon UK Ltd	OB286	218.26	36.38	Dog Bin
23/04/2024	Playsafety Ltd	OB287	98.40	16.40	Playground Inspection
23/04/2024	K Whelan	OB288	55.50	0.00	Brown Bin
28/05/2024	D Roscoe (Clerks Salary)	DD	388.70	0.00	Clerks Salary



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30/04/2024	Iain Selkirk	OB289	120.00	0.00	Audit
04/05/2024	Teddington VH	OB290	1000.00	0.00	Grant
24/05/2024	Community First	OB291	812.57	0.00	Insurance
24/05/2024	CPRE	OB292	36.00	0.00	Subscriptions
05/05/2024	S Bishop	OB293	9.50	0.00	Office Expenses
22/05/2024	D Roscoe (Clerks Expenses)	OB294	102.81	0.00	Clerks Expenses

1542.2 Payments of the Clerk's Expenses were approved. Proposed Councillor Cullen, seconded Councillor Ryan. Unanimous.

1542.3 The Budget for 2024/25 was reviewed and accepted.

1542.4 **It was resolved** that the Internal Audit Report be approved.

1542.5 **It was resolved that** the Annual Governance Statement be approved. Proposed Councillor Cullen, seconded Councillor Carter. Unanimous.

1542.6 **It was resolved that** the Annual Accounting Statement be approved. Proposed Councillor Carter, seconded Councillor Ryan. Unanimous.

1542.7 **It was resolved that** the Certificate of Exemption be approved and signed. Proposed Councillor Cullen, seconded Councillor Bishop. Unanimous.

## 1543 Planning

1543.1 Current planning applications were reviewed.

Appl Number	Application	Update	
24/00097/FUL	4 Acer Gardens Alstone Tewkesbury Gloucestershire	Erection of pergola	The Parish Council's position was Neutral.

## 1544 To receive an update on the meetings of the Tewkesbury Garden Communities Parish Liaison Group.

1544.1 No updates had been received from the Group and Councillor Carter will chase up the current situation.

## 1545 Risk Register

1545.1 No issues to report.

## 1546 Orchard Park Playing Field

1546.1 Councillor Bishop gave her report and noted that the playing field grass was currently very long due to the wet weather. It would also require strimming at the edges and around the boules piste. **Action:** Councillor Ryan will carry out a site visit and contact Harry Foote.

1546.2 **Action:** Councillor Ryan will talk to Paddy Edwards regarding the repairs to the roof of the Play Tower.

1546.3 It was confirmed that the tyres had been removed.

1546.4 It was still too wet for anything to be done to the Mound and a decision would have to be made regarding the timing of when the work could be done and seeding undertaken. **Action:** Councillor Ryan will speak to John Gilder.

1546.5 **Action:** A scanned image of the Risk List would be sent to Councillor Carter.

1546.6 A plaque publicising the Enover Funding was delivered to the council. In the absence of any other communication from Enover, the plaque to be mounted at a suitable location in the playing field. Action: Clls Ryan and Carter.

## 1547 To update and consider any Highways issues.

1547.1 Glos CC Highways Update. James Boon, Glos CC Area Highways Representative, Highways & Infrastructure, has recently been appointed as our new Highways representative. James visited the Parish for the first time on the 13th May to meet with Councillor Tim Carter.

1547.2 This meeting was to visit, discuss and agree upon actions relating to several outstanding Highways issues and challenges within the Parish.



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- 1547.3 Brecklands, Teddington – Water continually leaking from manhole. Highways have raised a job to undertake the repair at the collapsed section of pipe (as shown by TC when on-site last week). Once these repairs have been completed, Highways and TAPC to assess this situation and look to agree upon any further action if and when required.
- 1547.4 Bangrove Farm, Teddington – Blocked culvert. Highways have raised a job for a jetting unit to attend the site. There is no current date as to when this will be undertaken; however, it is in the programme to be completed. To be reviewed weekly.
- 1547.5 Bangrove Farm, Teddington – Potholes. A Find & Fix job to visit and attend to all the potholes from the junction of the Teddington to Alstone Road up to the PROW path within Bangrove Farm. James has also made the Local Highway Manager aware of the condition of the road and they will discuss the long-term solution for this road.
- 1547.6 Missing Link, Teddington to Broadclyst– Road surface. Again James has made the Local Highway Manager aware of the condition of this section of road and they to discuss the long-term solution to this problem. In the meantime, an enquiry has been raised to the Highways Safety Inspector with a view to re-assessing the road as part of their safety inspection policy. James has also noted that ditches in this area are very overgrown and has arranged for ditch-clearing letters to be sent out to the riparian landowners asking them to maintain their ditches. This is to help keep water off the road and improve safety for all users of the road.
- 1547.7 Also, Glos CC Cllr Vernon Smith has agreed to allocate £5,000 towards the repair of the Missing Link, although it is unclear how this relates to the planned actions by Highways. **Action:** The Clerk to clarify directly with Cllr Smith.
- 1547.8 Whilst the flooding issues at the main Alstone road junction are deemed to be addressed, there is still water running down the main village road due to one or more collapsed drainage pipes. **Action:** TC to investigate and add to the list of outstanding Highways issues under review.
- 1547.9 The clearing of grass and undergrowth that was blocking the view for traffic joining the A435 from Teddington Village has recently been undertaken. This has been welcomed by all, however, it is unclear whether this work was completed by Glos CC Highways (following complaints by residents to the Highways Helpline – 08000 514514) or by residents themselves. **Action:** TC to clarify as this stretch of road is dangerous and an agreed, repeatable, solution is required.
- 1547.10 Residents can also report highway issues online at [www.gloucestershire.gov.uk/fixmystreet](http://www.gloucestershire.gov.uk/fixmystreet)
- 1547.11 The recent bad weather saw a level of flooding in Church Lane, Teddington. **Action:** TC to investigate and see if this is likely to be a one-off issue, or whether there is remedial work that can take place. Keeping ditches in Church Lane and Gander Lane clear has alleviated what were annual flooding events for many years now.
- 1547.12 The question of maintenance for the Teddington Hands Fingerpost has still not been resolved. The Fingerpost is a Listed monument and has been agreed as a Glos Highways owned asset. **Action:** The Clerk to chase Highways again about undertaking necessary repairs and repainting.
- 1547.13 The Welcome to Alstone sign on the C class road coming up from Teddington has been damaged. **Action:** TC to investigate and then look to speak with the original suppliers of the sign in 2000 to see if it is necessary, and economical, for a repair to be scheduled.
- 1547.14 The missing Alstone turning signpost on the B4077 has yet to be addressed. **Action:** TC to visit the site to take photographs and record a What3words location code. These will then be forwarded to Highways asking them to install a replacement sign soonest. TC to also log this issue with James Boon.
- 1548 To discuss publicising the two Snow Warden vacancies and Teddington Flood Warden vacancy.**
- 1548.1 **Action:** Councillor Carter will investigate the role before producing a brief to advertise the vacancy.
- 1549 The A46 Group (TAAG)**
- 1549.1 The latest update at <https://taagroup.co.uk/>



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**1550 To update progress regarding the dog waste bin for Teddington.**

1550.1 Councillor Bishop confirmed that the dog bin had been delivered and was awaiting erection.

1550.2 It was agreed that the Parish Council would cover the cost of the postcrete up to £15. Proposed Councillor Carter, seconded Councillor Ryan. Unanimous.

1550.3 The Clerk will notify TBC once it has been installed in order to arrange regular collection by UBICO

**1551 To review method of payment for Teddington fete grant.**

1551.1 It was agreed that the Parish Council would reimburse the organisers upon production of paid receipts. Councillor Carter will inform the organisers officially.

**1552 To provide update on Alstone bus shelter refurbishment.**

1552.1 Councillor Bishop confirmed that work would start on the bus shelter on the 8/7/24. The Clerk has informed Councillor Smith of the start date and asked for an update on the funding.

**1553 To discuss updating the PC website by archiving or removing outdated information and notices.**

1553.1 Councillor Cullen would review the website and content and advise the Clerk.

**1554 To discuss councillor resignations.**

1554.1 Councillor Bishop confirmed her resignation as a member of the Parish Council with immediate effect.

1554.2 The Council expressed their gratitude for all the help and expertise she had brought to Council meetings.

1554.3 Councillor Bishop handed her written resignation letter to the Clerk.

**1555 Items for Future Agenda.**

1555.1 To discuss setting up and Environmental Awareness Group.

**Meeting closed at 8.35pm**

**Date of the next meeting – 16<sup>th</sup> July 2024 at Teddington Village Hall commencing at 7.00pm.**



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## GCC News

April 2024

### **Council to launch countywide hoarding care and support groups at awareness day event**

Gloucestershire County Council will launch its countywide hoarding care and support groups with an awareness event in April.

<https://www.gloucestershire.gov.uk/gloucestershire-county-council-news/news-march2024/council-to-launch-countywide-hoarding-care-and-support-groups-at-awareness-dayevent/>

**Household Recycling Centre to reopen after improvements made to the site** Wingmoor Farm Household Recycling Centre will reopen on Good Friday, 29 March, after work to make repairs and improvements to the site were completed.

<https://www.gloucestershire.gov.uk/gloucestershire-county-council-news/news-march2024/household-recycling-centre-to-reopen-after-improvements-made-to-the-site/>

### **Improvements to parking and traffic control in Cirencester**

New measures to improve parking and traffic control are set to be introduced in Cirencester Market Place and the town centre.

<https://www.gloucestershire.gov.uk/gloucestershire-county-council-news/news-march2024/improvements-to-parking-and-traffic-control-in-cirencester/>

### **Simple steps to help prevent a cigarette fire in the home**

Gloucestershire Fire and Rescue Service (GFRS) is reminding smokers to 'Put it Out, Right Out' whenever they light up, to help reduce fires in the home. <https://www.gloucestershire.gov.uk/gloucestershire-county-council-news/news-april2024/simple-steps-to-help-prevent-a-cigarette-fire-in-the-home/>

### **99 per cent of primary pupils offered a place at a school of their choice**

This year a total of 6,051 Gloucestershire children have been offered a primary school place for September. Some 99 per cent have been admitted to one of their preferred schools, with 94 per cent of pupils receiving a place at their first preference school. <https://www.gloucestershire.gov.uk/gloucestershire-county-council-news/news-april-2024/99per-cent-of-primary-pupils-offered-a-place-at-a-school-of-their-choice/>

### **Be Water Aware to reduce the risk of drowning**

Gloucestershire Fire and Rescue Service (GFRS) is urging people to stay safe in and around water to reduce the risk of accidental drownings.

<https://www.gloucestershire.gov.uk/gloucestershire-county-council-news/news-april-2024/bewater-aware-to-reduce-the-risk-of-drowning/>

### **Last chance to have your say on adult social care consultation**

There are just two weeks left to give your views on proposed changes to the council's adult social care fairer contributions policy.

<https://www.gloucestershire.gov.uk/gloucestershire-county-council-news/news-april-2024/last-chance-to-have-your-say-on-adult-social-care-consultation/>